

Town of Christiana

Regular Town Board Meeting Minutes
September 12, 2022 6:30 p.m.

The meeting was called to order at 6:30 p.m. and led in the pledge of allegiance. In attendance were Chair Mark Cook, Supervisors Jim Lowrey and Jeff Notstad, Clerk Carissa Lyle, Deputy Clerk Linda Dieckhoff, and several members of the community.

PROCEDURAL

The meeting was properly noticed and posted.

PUBLIC COMMENT

No members of the community gave public comment.

OLD BUSINESS

- a. Discussion/possible action regarding the sale of the 275 W. Main Street property to the Cambridge Are Fire/EMS Commission.

NO ACTION TAKEN

- b. Discussion/possible action regarding Lars Lein driveway.

The Engineer has looked at it and is done, George Waag will put prices together for the cost to do the project. A 48" culvert is needed.

NO ACTION TAKEN

NEW BUSINESS

- a. Discussion/possible action regarding quote from Cloute, Inc. for cleaning the Town Hall and floors. ***Jim Lowery moved to approve the cleaning and the carpet and floors not to exceed \$2,000.00. Jeff Notstad seconded the motion.***

MOTION PASSED 3-0

APPROVALS

The board briefly discussed the merits of moving to a consent agenda in the future for purposes of streamlining the approvals process in the future. They agreed to try it out and see how it goes.

- a. Minutes: August 15, 2022 Regular Town Board Meeting Minutes

Jeff Notstad motioned to approve the August 15, 2022 Regular Town Board Meeting Minutes. Jim Lowrey seconded the motion.

MOTION PASSED 3-0

b. Vouchers

Jim Lowrey moved to approve the General Fund Vouchers in the amount of \$85,650.66. Jeff Notstad seconded the motion.

MOTION PASSED 3-0

Jim Lowrey moved to approve the 275 W. Main vouchers in the amount of \$165.22. Jeff Notstad seconded the motion.

MOTION PASSED 3-0

c. Financial Statement

Jeff Notstad moved to approve the financial summary for the General Fund, Tax Account, and ARPA account in the amount of \$541,232.45. Jim Lowrey seconded the motion.

MOTION PASSED 3-0

Jeff Notstad moved to approve the financial summary for the 275 W. Main account in the amount of \$8,598.59. Jim Lowrey. Jim Lowrey seconded the motion.

MOTION PASSED 3-0

d. Bank Reconciliation

Jeff Notstad moved to approve the Bank Reconciliations for the General Fund, the Tax Account, the ARPA account, and the 275 W. Main account. Jim Lowrey seconded the motion.

MOTION PASSED 3-0

CORRESPONDENCE

a. August Building Permits granted.

3 building permits were granted in August.

ANNOUNCEMENTS & ADJOURNMENT

a. Next Town Board Meeting October 10, 2022 at 6:30 p.m. at the Town Hall

Jim Lowrey moved to adjourn the meeting at 6:49 p.m. Jeff Notstad seconded the motion.

MOTION PASSED 3-0

*Respectfully submitted,
Carissa Lyle, Clerk-Treasurer*