

# Town of Christiana

## Regular Town Board Meeting Minutes August 15, 2022 6:30p.m.

The meeting was called to order at 6:30 p.m. and led in the pledge of allegiance. In attendance were Chair Mark Cook, Supervisors Jim Lowrey and Jeff Notstad, Clerk-Treasurer Carissa Lyle, Deputy Clerk-Treasurer Linda Dieckhoff, and 12 members of the community.

### **PROCEDURAL**

The meeting was properly noticed and posted.

### **PUBLIC COMMENT**

No members of the community gave public comment.

### **OLD BUSINESS**

- a. Discussion/possible action regarding the sale of the 275 W. Main Street property to the Cambridge Are Fire/EMS Commission.

***NO ACTION TAKEN***

- b. Discussion/possible action regarding Lars Lein driveway.

Chairman Mark Cook updated the Town on the Lars Lein driveway. The Engineer is working on getting numbers to the town. Hopefully numbers will be done by the next meeting. Clarification was given to the clerk regarding these driveways as being single Resident driveways, and not just long driveways.

***NO ACTION TAKEN***

Chairman Mark Cook provided clarification on the cancelling of the Town Elector meeting regarding the Fire Commission purchase of the house for EMS housing. Due to the nature of the agreement with Fire Commission and the Town, there needs to be no action taken by the Town on purchases by the Fire Commission.

### **NEW BUSINESS**

- a. Discussion/possible action regarding Frontier Communications work request.

***NO ACTION TAKEN***

### **APPROVALS**

- a. Minutes:

Regular Town Board Meeting July 11, 2022

***Jeff Notstad moved to approve the July 11, 2022 regular Town Board Meeting Minutes. Jim Lowrey seconded the motion.***

***Motion Passed 3-0***

Special Town Board Meeting July 18, 2022

***Jeff Notstad moved to approve the Special Town Board Meeting Minutes of July 18, 2022. Jim Lowrey seconded the motion.***

***Motion Passed 3-0***

b. Vouchers

***Jim Lowrey moved to approve the General Fund Vouchers in the amount of \$266,571.72. Jeff Notstad seconded the motion.***

***Motion Passed 3-0***

***Jim Lowrey moved to approve the Tax Account Vouchers in the amount of \$1,764.85. Jeff Notstad seconded the motion.***

***Motion Passed 3-0***

***Jim Lowrey moved to approve the 275 W. Main Street Vouchers in the amount of \$183.40. Jeff Notstad seconded the motion.***

***Motion Passed 3-0***

c. Financial Statement

***Jeff Notstad motioned to approve the Financial Statements for the General Fund, ARPA Funds, and Tax Account in the amount of \$786,852.75. Jim Lowrey seconded the motion.***

***Motion Passed 3-0***

***Jim Lowrey motioned to approve the Financial Statement for the 275 W. Main account in the amount of \$8,777.10. Jeff Notstad seconded the motion.***

***Motion Passed 3-0***

d. Bank Reconciliation

***Jim Lowrey motion to approve all the Bank Reconciliations. Jeff Notstad seconded the motion.***

***Motion Passed 3-0***

**CLERK COMMUNICATIONS**

- a. Dane County Rezone #11887 Public Hearing on September 20, 2022.
- b. Dane County July Zoning Permit Report.
- c. General Engineering Company July Building Permit report.
- d. Badger Challenge Bike Race.

The Clerk updated the Town and Board members on happenings in the Town. There was one new Zoning Permits in the Town in July. GEC reported two new Building Permits in July. The Badger Challenge Bike Race will be coming back through in September. Major intersections will be across HWY 73 and Koshkonong, East Church Rd. and HWY 73, and Tower Dr. and HWY B.

**ANNOUNCEMENTS**

- a. Clerk Regular Hours resuming August 30<sup>th</sup>. Tuesdays and Thursdays 9 a.m.-4 p.m.  
*Correction by Carissa Lyle. Previously was 5 p.m.*
- b. Next Regular Town Board Meeting on September 12, 2022 at 6:30 p.m.

**ADJOURNMENT**

*Jim Lowrey moved to adjourn the meeting at 6:44 p.m. Jeff Notstad seconded the motion.*

***Motion Passed 3-0***

*Respectfully submitted,  
Carissa Lyle, Clerk-Treasurer*