

# Town of Christiana

## Regular Town Board Meeting Minutes June 13, 2022 6:30p.m.

The meeting was called to order at 6:30 p.m. and led in the pledge of allegiance. In attendance were Supervisor Jim Lowrey, Supervisor Jeff Notstad, Clerk-Treasurer Carissa Lyle, Deputy Clerk-Treasurer Linda Dieckhoff, Mike and Cindy Cutrano, Pat Nemec, Tommy Baker, Jonathan Jacobson, Denise and Lance Parker, John Holzman, Ken Rockney, Judy Taylor, Jean Scott, Janice, Redford, Tom Jelinek, Matt Jelinek, Hans Lein, and various other community members. Chairman Mark Cook was absent.

### **PROCEDURAL**

The meeting was properly noticed and posted.

### **PUBLIC COMMENT**

No members of the community gave public comment.

### **OLD BUSINESS**

- a. Discussion/possible Action regarding the sale of the 275 W. Main Street property to the Cambridge Area Fire/EMS Commission.

Jim Lowrey spoke about two parties that are potentially interested in renting the Pizza Pit building. Jim Lowrey along with Mark McNally from the Village of Cambridge met with one individual interested in running a restaurant there, but renting the property would be contingent upon the availability of a liquor license. The Cambridge Food Pantry is also interested, but there are some drawbacks to moving to that location. No action was taken by the board.

- b. Discussion/possible action regarding ARPA/SLFRF Funds Resolution #2022-01.

***Jeff Notstad moved to approve Resolution #2022-01 a resolution to accept the coronavirus state and local fiscal recovery funds established under the American Rescue Plan Act (ARPA). Jim Lowrey seconded the motion.***

***Motion passed 2-0***

### **NEW BUSINESS**

- a. Discussion/possible action approving State DSPS changes to 14.30 Electrical Regulations Adopted in the Town of Christiana Building Code.

***Jeff Notstad moved to approve the DSPS changes to section 14.30 in the Town of Christiana Building Code. Jim Lowrey seconded***

***Motion passed 2-0***

- b. Discussion/possible action regarding petition of Brian Spanos for a rezone from HC-C2 with restrictions to HC- for storage units in order to develop the property into high-end storage units for parcel 0612-024-8075-0 located at 275 Hwy 12/18.

***Jeff Notstad moved to table until next meeting as the board does not have a quorum without his vote. Jim Lowrey spoke with Brian Spanos and this will not affect things with Dane County as they are on the August agenda. Jim Lowrey seconded the motion.***

***Motion passed 2-0***

- c. Discussion/possible action regarding petition of Thomas Jelinek for a rezone from FP-35 to RR-1 in order to create one residential lot to build a house for his son for parcel 0612-214-900-7 located at 2193 State Road 73. Approval of driveway permit.

The Plan Commission recommends approval of using a residential split for this rezone.

***Jeff Notstad moved to approve the rezone petition of Thomas Jelinek. Jim Lowrey seconded the motion.***

***Motion passed 2-0***

***Jeff Notstad moved to approve the driveway permit. Jim Lowrey seconded the motion.***

***Motion passed 2-0***

- d. Discussion/possible action regarding the application of a Class “B” Alcohol Retail Beverage License by the Utica Bar (Lars H. Lein, LLC) 2167 County Road W, Cambridge.

***Jeff Notstad motioned to approve the Class “B” Alcohol Retail Beverage License for the Utica Bar, LLC. Jim Lowrey seconded the motion.***

***Motion passed 2-0***

- e. Discussion/possible action regarding the application of a Class “B” Beer and Class “C” Wine Retail License by Sprouting Acres, LLC (Andrew T. Watson), 1746 County Highway 73, Cambridge.

***Jeff Notstad motioned to approve the Class “B” Beer and Class “C” Wine Retail Licenses for Sprouting Acres, LLC. Jim Lowrey seconded the motion. (Corrected by Jeff Notstad 7.11.2022)***

***Motion passed 2-0***

- f. Discussion/possible action regarding the application of a Cigarette and Tobacco Products Retail License for Utica Bar (Lars H. Lein, LLC), 2167 County Road W, Cambridge.

***Jeff Notstad motioned to approve the Cigarette and Tobacco Retail License for Utica Bar, LLC. Jim Lowrey seconded the motion.***

***Motion passed 2-0***

- g. Discussion/possible action regarding renewal of Operators licenses for Carol Ann Alme, Heather Pupp, John Lubick, Becki Hoppe-Schuler, Erica McCollum, Gretchen Buss, Cynthia Parmer, Dawn Hudson, Stacy Strahota, Karen Ehrke, and Jessica Scott.

***Jeff Notstad motioned to approve the renewal of Operators' Licenses for those named above. Jim Lowrey seconded the motion.***

***Motion passed 2-0***

h. Discussion/possible action regarding an application for an Operator's license by Susan Teubert.

***Jeff Notstad motioned to approve the application for an Operator's License for Susan Teubert. Jim Lowrey seconded the motion.***

***Motion passed 2-0***

i. Discussion/possible action regarding the application for a Mobile Home Park License for Country View Estates, 537 State Farm Road, Deerfield.

***Jeff Notstad moved to approve the application for a Mobile Home Park License for Country View Estates. Jim Lowrey seconded the motion.***

***Motion passed 2-0***

j. Discussion/possible action regarding the Road Bids received May 9<sup>th</sup>, 2022.

The Board discussed the recommendations of the Public Works Department regarding the different road work projects for 2022. The curing issue for the sealcoat last year was discussed and the Public Works department requested the use of better sealcoat for this year's projects.

***Jeff Notstad moved to accept the recommendation of the Public Works Department for Public works of accepting the bids from Payne and Dolan for Blacktop at \$77.50 per ton not to exceed 2,600 tons, with a total of \$201,500.00, and Fahrner for seal coating at \$36,614.00. Jim Lowrey seconded the motion.***

***Motion passed 2-0***

k. Discussion/Possible action regarding Lars Lein driveway.

The Board discussed various possibilities and remedies around the single resident town roads. There are currently three town roads with single residences on them. The roads are getting old and need repairs. There is a lot of cost to the town associated with their maintenance. The town has discussed vacating these roads in the past, but nothing has come of it to date.

***Jim Lowrey moved to table this item until the next meeting. Jeff Notstad seconded the motion.***

***Motion passed 2-0***

l. Discussion/possible action regarding Resolution #2022-02 regarding Dilema Road name.

***Jeff Notstad moved to approve Resolution #2022-02 to change the spelling of "Dilema Road" to "Dilemma Road". Jim Lowrey approved the motion.***

***Motion passed 2-0***

m. Discussion/possible action regarding Town Hall Rental Request.

The Board discussed the details of a regular use of the Town Hall for a monthly garage sale event.

***Jim Lowrey motioned to allow the rental of the Town Hall in July and August with the standard rental fees and to see how it goes. Jeff Notstad seconded the motion.***

***Motion passed 2-0***

n. Discussion/possible action regarding Utica Lumber Company

The property owner has a small sawmill where he makes tables and has planed and dried some wood for some people. The neighbor wants to be sure the lumber company is not going to continue to grow larger and has concerns about the use and future use of the property. They are concerned with possible property value and privacy concerns. Jim Lowrey will go to the property and meet with the owner and neighbor.

***Jim Lowrey moves to table the item for the next meeting. Jeff Notstad seconded the motion.***

***Motion passed 2-0***

o. Discussion/possible approval of request from Frontier to locate, construct, operate, and maintain telephone facilities along township road(s).

***Jeff Notstad motioned to approve Frontier's work on the telephone lines along town road(s). Jim Lowrey seconded the motion.***

***Motion passed 2-0***

p. Discussion/possible appointing Nancy Hoerter as Chief Election Inspector.

***Jeff Notstad motioned to approve the appointing of Nancy Hoerter as Chief Election Inspector. Jim Lowrey seconded the motion.***

***Motion passed 2-0***

## **APPROVALS**

a. Minutes: April 19, 2022, May 9,2022, May 20,2022, May 26,2022, and June 9, 2022.

The minutes for April 19, 2022 cannot be approved at this meeting as they are minutes from the Annual Town meeting and will need to be approved at the 2023 Annual Town meeting.

***Jeff Notstad moved to table the approval of the May 9, 2022 minutes as Jim Lowrey was absent therefore the board does not have the required quorum to approve. Jim Lowrey seconded the motion.***

***Motion passed 2-0***

***Jeff Notstad moved to approve the May 20, 2022 minutes. Jim Lowrey seconded the motion.***

***Motion passed 2-0***

***Jeff Notstad moved to approve the May 26, 2022 minutes. Jim Lowrey seconded the motion.***

***Motion passed 2-0***

***Jim Lowrey moved to table to approval of the June 9, 2022 minutes as he was absent therefore the board does not have the required quorum to approve. Jeff Notstad seconded the motion.***

***Motion passed 2-0***

b. Vouchers

***Jeff Notstad moved to approve the general fund vouchers in the amount of \$212,155.4. Jim Lowrey seconded the motion.***

***Motion passed 2-0***

***Jeff Notstad moved to approve the 275 W. Main St. vouchers in the amount of \$ 208.50. Jim Lowrey seconded the motion.***

***Motion passed 2-0***

c. Bank Reconciliation

***Jeff Notstad moved to approve the Bank Reconciliation. Jim Lowrey seconded the motion.***

***Motion passed 2-0***

**CORRESPONDENCE**

- a. Bike the Barns route. This has been passed on the George Waag to find out if the route will be impacted by any road projects. They came through the Town in 2017 and it was well received and the participants really enjoyed the scenic route.
- b. Alzheimer Support request to be on Town Website. This is a free resource for residents who are dealing with Alzheimer's or have loved ones impacted by Alzheimer's. They provide resources to those giving care and those that need care.
- c. Building Permits issued in April. No permits were issued in April.
- d. Dane County Rezone Public Hearing Notice for Matthew/Thomas Jelinek. Will be held on 6/28/2022 via Zoom at 6:30 pm.

**7. ADJOURNMENT**

***With no further business, Jeff Notstad moved to adjourn at 7:24 pm. Jim Lowrey seconded the motion.***

***Motion passed 2-0***

*Respectfully submitted,  
Carissa Lyle, Clerk-Treasurer*