

TOWN OF CHRISTIANA
Minutes of the
2019 Annual Meeting

Tuesday, April 16, 2019 - 7:00 p.m.

1. Call to Order.

Board Chair Maureen P. Lien called the meeting to order at 7:00 p.m. Board Supervisors Virginia Kravik and Jeff Notstad, Clerk/Treasurer Kathy Wilson, Cindy and Mike Cutrano, Bob and Gloria Salov, Jim Lowrey, and Stanley Lien also attended the meeting.

2. Reminder for attendees to sign the attendance sheet.

Board Chair Maureen Lien reminded everyone to sign the attendance sheet.

3. Approval of Minutes of the 2018 Annual Town Meeting.

Stanley Lien moved to approve the Minutes of the 2018 Annual Town Meeting. Jim Lowrey seconded the motion.

The motion passed 9 - 0.

4. Approval of the Financial Report in Written Form.

Tara Bast, CPA, Johnson Block & Company, CPAs, presented the independent auditor's report for the year 2018 and answered questions about the audit report. The Town's Total Fund Balance at the end of 2018 was \$1,569,075. An increase in the securities pledged in the collateralization agreement is recommended to fully cover tax collections.

Bob Salov made a motion to approve the 2018 Financial Report in written form. Stanley Lien seconded the motion.

The motion passed 9- 0.

5. Report on Proposed Culvert and Road Work.

Board Chair Maureen P. Lien read the 2018 Culvert and Road Work proposal submitted by Public Works Director George A. Waag.

Item 1 – Buildings

All of the Town's buildings on the east side of Highway 73 are in good condition. The Town Hall was built in 2003, so we can expect some repairs in the next few years. We have replaced one of the five furnaces and the water heater. The Town is looking into repairing or replacing the large window in the meeting room because the wood frame is rotting, and we may want to replace some of the glass in the smaller windows.

Item 2 - Road Work

This past spring was the worst year for frost heave in at least twenty years. Most municipalities have gone through several truckloads of cold patch this spring. We have used 1/50th of a truckload of cold patch this year. Our past Town Boards have done an excellent job of maintaining our Town roads. We raised our road budget this year to \$300,000.

The 2019 Road Repair Agenda is as follows.

- Bosben Road (Highway W to Schadel) – overlay.
- Clear View Road – (Koshkonong Road to the Power Plant Entrance) – overlay.
- Evergreen Drive – (Highway W to Prairie Queen)– sealcoat.
- Hillcrest Road - sealcoat.
- Fadness Road – sealcoat.
- Koshkonong Road – (Highway W to Route 73) – sealcoat.
- Rodney Road - widen to 2-lane road, possibly asphalt overlay next year.
- Gravel Roads – grading; all roads were graveled in 2018.
- Crack filling – as much as time permits.

Item 3 – Bridge and Culvert Work

- Spring rains while the ground was frozen thawed the gravel on the outside of the culverts, which led to the gravel washing out along several culverts. This exposed any weak areas of the culverts. The Town replaced two 48-inch culverts on Kaase Road. An 18-inch culvert on Jacobson Farm Lane will be replaced, and a few more culverts need work. We expect more problems as we get more heavy rain.
- Ditching and culverts as needed.
- Minor repairs to Hoopen Road Bridge.

Item 4 - Equipment

- None.

Item 5 – Future Major Expenses

- Replacing 2006 and 2009 snow plow trucks. (These have a ± 15-year life expectancy). Truck replacement requires about a 20-month timeframe from order date to delivery date.
- Purchase of a 3-point mount brush mower.
- Replacing ditch mowers.

Item 6 – Future Concerns

- Staffing of EMS and funding of the new addition to the existing fire station.
- Budget increases. The Public Safety budget increased from \$67,200 in 2018 to \$124,600 in 2019. The Town Board used money left over from several budget expense items in 2018 to make the payment for its share of the new fire engine.

6. Resolution to authorize the Town Board to obtain a loan, if necessary, not to exceed \$_____.

Board Supervisor Virginia Kravik made a motion to approve allowing the Board to obtain a loan not to exceed \$100,000, if needed. Stanley Lien seconded the motion.

The motion passed 9 – 0.

7. Payment in the amount of \$_____ to the East Koshkonong Cemetery Association.

Bob Salov made a motion to approve paying \$250 to the East Koshkonong Cemetery Association. Stanley Lien seconded the motion.

The motion passed 10 - 0.

8. Town funds to be banked at _____ (Hometown Bank or other financial institution).

Board Supervisor Virginia Kravik made a motion to bank the Town's funds at Hometown Bank or another institution(s) that offers the best interest rate on our accounts and agrees to a sufficient collateralization agreement to cover total amount deposited exceeding FDIC/State of Wisconsin insurance. Stanley Lien seconded the motion.

The motion passed 9 - 0.

9. Set the date for next year's Annual Meeting (per State Statute, the third Tuesday in April).

Stanley Lien made a motion to set the 2020 Town of Christiana Annual Meeting date as Tuesday, April 21, 2020. Board Supervisor Jeff Notstad seconded the motion.

The motion passed 9 - 0.

10. Old Business.

There was no old business.

11. New Business.

- a. Jim Lowrey thanked outgoing Board Supervisor Virginia Kravik for her many years of service to the Township on both the Plan Commission and the Town Board.
- b. Stanley Lien mentioned that several neighboring municipalities have abandoned their single-user town roads.

Stanley Lien asked the Board to investigate whether the Town of Christiana should consider abandoning its single-user town roads. Mike Cutrano seconded the motion.

The motion passed 9 - 0.

13. Adjournment.

With no further business, Board Chair Maureen Lien moved to adjourn the meeting at 8:55 p.m. Mike Cutrano seconded the motion.

The motion passed 9– 0.

*Respectfully submitted,
Kathy Wilson, Clerk/Treasurer*